

IT Supervisor

Department: Information Technology

Schedule: Full Time Exempt

Shift/Hours: Predominantly daytime hours but must be flexible. On call coverage is required.

Job Details:

POSITION SUMMARY

This position is responsible for the Information Technology infrastructure at Salina Surgical. Develops, maintains, and monitors the IT Security Manual, other IT policies and procedures, and the operating and capital budgets for the Information Services Department. The IT Supervisor acts as a key advisor to other members of the leadership team in developing and executing the IT strategic plan to maximize the use of IT in support of business objectives. The IT Supervisor also serves as the HIPAA Security Officer. This position is a “working” supervisor position. Must be able to troubleshoot and provide good customer service to our patients and staff.

POSITION QUALIFICATIONS

- Associate degree in a computer related field. Bachelor’s degree in Information Systems, Computer Science or its equivalent preferred
- Minimum of 3 years of broadly based, progressive experience in an IT related position
- Healthcare IT experience preferred

CERTIFICATIONS (Preferred)

- Networks+ Certified
- Cisco Certified Network Associate
- Microsoft Certified IT Professional

Other: Competitive benefit package including health, dental, and 401(k) plan. Salary commensurate with experience.

Apply: Online at www.salinasurgical.com/careers.php
In person at 401 S. Santa Fe, Salina, Kansas

EOE